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**Kansas Eta Chapter
Wichita State University**

Officers

President

Mike Malone

Treasurer

Denis Dieker

Secretary

Aaron Bushell

Communications/ Newsletter

Luke Luttrell

1740 Club

Andy King

Programming

Ricky Lamb

Property Management

Nate Crow

Capital Campaign

Jeff Gates

BMP Steward

Vacant

Chapter Counselor

Paul Lupton

Faculty Advisor

Sharon Mock

Parent's Club

Ken Gengler

At-Large

Aaron Hamilton

Clay Nickel

Ben Pfister

Bob Thurman

Cary Peaden

Aaron Ryan

February 21, 2009

Meeting called to order: 9:15 am

Place of meeting: Hyatt Regency

Members in Attendance: Aaron Bushell, Jeff Gates, Andy King, John Coleman, Trent Patterson, Brandon Hadley, Nate Carr, Clay Nickel, Bob Thurman, Joe Poston, Nate Crow, Mike Malone, Denis Dieker, Ryan Bulger, Alex Mathiesen, Ken Gengler

Members not attending: Luke Luttrell, Ben Pfister, Paul Lupton, Ricky Lamb, Mike Gunzelman, Zach Wickencamp, Dustin Kuhn, Aaron Hamilton, Mike Gunzelman, Zach Wickencamp,

Previous minutes submitted: December minutes submitted via email. Approved by voice vote. January minutes submitted via email. Moved to amend by setting meeting close time as 12:15 pm. Amendment seconded by Andy King. Passes by voice vote. January minutes approved by voice vote.

Undergraduate Reports:

Chapter President- Ryan Bulger:

1. Submitted roster to Center for Student Leadership.
2. 69 current members.
3. Carlson Leadership Academy next weekend, all exec members will be in attendance.
4. Conclave registration due July 1st, 2009. Is AHB planning to sponser any UG's this year? Will be brought up in New Business.

VP of Programming- John Coleman:

1. March 6th- MDA Lockup at Outback Steakhouse
2. March 13th- IFC Fish Fry
3. March 28th- Undergrad/Alumni Fix Up The House Day
4. April 25th- Softball tournament at UT Arlington
5. Parent's Club met last week. 8 or 9 parents in attendance. Parents are serving Monday night meals.
6. February 21st- Southern themed date party
7. TAKE Defense raised more than \$2000 at February event.
8. They are hosting a movie night every Sunday night.

VP of Finance- Brandon Hadley:

1. New House Manager- Alex Mathiesen
2. Budgets submitted via email. Discussion regarding budgets and proper managing of the finances.
3. Bought a laser printer and cartridge. Asking for reimbursement for \$210.47.
4. Hard drive has been encrypted on the new Exec computer.
5. They are gathering the SSN's for all undergraduate members and storing them in a protected file on the Exec computer. This is for financial purposes including sending members who have not paid their bills to collections.
6. Review of 30-60-90 days past due list.

VP of Recruitment- Dustin Kuhn:

1. Not in attendance. Report given by Ryan Bulger.
2. 4 new members signed this semester.

VP of Brotherhood Development- Trent Patterson:

1. Has planned two upcoming events involving Career Services and Alumni Mentoring.
2. April 19th, 2009 8:00 pm- Mock Interview night.
3. March 29th, 8:00 pm- Post-graduate test and degree discussion with Alumni.
4. Ritual interpretation for new Phi members last week.
5. New Business- will propose kitchenware.

VP of Communications- Nate Carr:

1. Moving website design from PC to Mac. Benny Knoblauch in charge of website design for undergrads.
2. Opened lines of communications with the Sorority Communications chair's.
3. BMS Scholarship to be posted on the UG website.

Chaplain- Mike Gunzelman:

1. Not in attendance. No report given.

House Manager- Alex Mathiesen:

1. March 12th- Fire Marshall inspection.
2. Has fixed ceiling fans and doors in the chapter house.
3. Carpet on stairs has been replaced.
4. Replaced light bulbs in exit signs.
5. Would like to fix siding on the back porch and patch drywall.
6. House cleanup scheduled for Feb 22nd.
7. Fire extinguishers have been ordered.
8. Questions about the lights over the basketball court. Suggested putting a call into the University to get it replaced.
9. Suggested checking locks and windows and all security in the house.

Chapter Counselor- Paul Lupton:

1. Not in attendance, only report regarding the meeting with Dr. Adams.

Alumni Reports:

President- Mike Malone:

1. No report.

Treasurer- Denis Dieker:

1. Distributed paper reports.
2. Old invoices from Jocks and Jills. Paid in full. Will be brought up in New Business.
3. Old invoice from Printmaster. Randy Leonard has provided us a good deal of free printing as a donation for the new house. Denis updated accounts to reflect the amounts and to reflect as a contribution to the Capital campaign.
4. Transferred money out of Unrestricted funds to Housing Maintenance Restricted Fund for maintenance purposes.
5. Discussion regarding the disbursement of the BMS.
6. Discussion regarding RLC account.

Secretary- Aaron Bushell:

1. Minutes have been submitted for December and January. All unsubmitted minutes will be mailed to HQ following this meeting.

Communications/Newsletter- Luke Luttrell:

1. Not in attendance. No report.

1740 Club- Andy King:

1. Discussion regarding when to send out the 1740 letter.

Alumni Programming- Ricky Lamb:

1. Not in attendance. Invitations for 50th Anniversary will be sent out this week.
2. Discussion regarding the events of 50th Anniversary.

Property Management- Nate Crow:

1. No report.

Capital Campaign- Jeff Gates:

1. Have put a letter together to update everyone on the status of the building.
2. Current total amount raised is around \$900,000. There is another \$250,000 pledged but yet unpaid.
3. We are currently in the third year of fundraising, we started in January 2007.
4. Discussion regarding the current status of fundraising and building.

Balanced Man Steward- Vacant:

1. This position is currently vacant.

Parent's Club- Ken Gengler:

1. No report given.

Old Business

1. Elections. Andy King motion to extend current officers for one year's term. Passes by voice vote.

New Business

Motions for New Business by Denis Dieker

Motion that the Printmaster and Jocks and Jills payments and recording transactions be specifically approved due to the unusual nature. Seconded by Andy King. Passes by voice vote.

Motion that \$20,000 in unrestricted funds be transferred to the Housing Maintenance Restricted funds effective 1/31/09. Seconded by Bob Thurman. Passes by voice vote.

Motion that Ben Pfister be reimbursed \$146.80 for registration of the domain name with HostRocket.com for two years. Seconded by Andy King. Passes by voice vote.

Motion that the Treasurer be authorized to open accounts including Share Certificates (Certificates of Deposit) at Credit Union of America and that the signers on the accounts are to be Michael Malone, Nathan Crow, Clay Nickel, and Denis Dieker. Seconded by Aaron Bushell. Passes by voice vote.

Motion that the Treasurer be authorized to purchase Share Certificates in denominations of less than \$20,000 with disparate maturities. The goal of the purchase is Certificates maturing every month to preserve flexibility and maturity, but increase the rate of return. Seconded by Aaron Bushell. Passes by voice vote.

Motion by Nate Crow to reimburse Undergraduate Chapter for the purchase of a laser printer and cartridge in the amount of \$210.47. Passes by voice vote.

Discussion regarding the purchase new kitchenware by Trent Patterson. Estimated cost \$229.40 for knives, pots and pans, dinner set with plates and bowls, glasses, cooking utensels, silverware, etc. Discussion regarding sending them to a restaurant

supply company to purchase these items. Motion to reimburse the undergrads for up to \$250 for purchase of these items. Friendly amendment suggested to require a weekly inventory of the kitchenware with reporting through the House Manager to AHB. Seconded by Denis Dieker. Passes by voice vote.

Discussion by Ryan Bulger regarding the purchase of new tables. Sams Club sells them for \$48.86/ea, \$259.00 for five of them. Will be inventoried and monitored by the Kitchen Manager with reporting through the House Manager to AHB. Moved by Clay Nickel to reimburse them for \$259, amendment suggested by Denis Dieker to reimburse half with the second half to be reimbursed one year from now if all the tables are still in the possession of the fraternity. Amendment accepted by Clay Nickel. Seconded by Andy King, passes by voice vote.

Discussion by regarding AVC sponsoring a member to go to Conclave. \$395 for Undergraduate registration.

Remarks For the Good of the Order

Meeting closed at 10:54 am.

Appendices:

A.) Alumni Board of Kansas Eta Monthly Report

B.) Sigma Phi Epsilon, Kansas Eta, Balance Sheet

Next meeting scheduled for Saturday, March 21st at the Sig Ep House at 9:00 am.